

# Call for an Expression of Interest

## A technical institution/organisation to support the compilation of the Biennial Transparency Report (SABTR) sections

### Background

The SABTR programme (the Programme) aims to support the Republic of South Africa, through the **Department of Forestry, Fisheries and Environment (DFFE)**, to prepare and submit the country's 1st Biennial Transparency Report ("SABTR1") which complies with the United Nations Framework Convention on Climate Change (UNFCCC) and the Paris Agreement reporting requirements, while responding to its national development goals. The primary output of this Programme is the development of SABTR1 in accordance with the Modalities, Procedures, and Guidelines (MPGs) for the Enhanced Transparency Framework (ETF) for action and support as outlined in Article 13 of the Paris Agreement (FCCC/PA/CMA/2018/3/Add.2), with specific attention to the perspectives and priorities of South Africa.

The SABTR1 will be completed by November 2024 and submitted to the UNFCCC no later than December 2024. Service providers will be procured to support the DFFE teams in completing the various sections to achieve these timelines. The programme's delivery will be undertaken from January 2024 until April 2025.

The **United Nations Environment Programme (UNEP)** has provided funds for these service providers through a **Global Environment Fund (GEF)** Trust Fund aimed at capacity-building support for these reporting processes. SSN acts as the executing entity for the procurement activities to source, contract, manage and pay these service providers.

This call for an expression of interest (EoI) is a non-binding indication of intention to engage in the market for possible suppliers who could assist in delivering the programme of work. It is a preliminary step to gauge interest and gather information, allowing the SSN to assess potential suppliers or partners.

### Context

This EoI is an early market engagement for prospective suppliers that identify as being able to serve the programme. Interested organisations are invited to submit expressions of interest to be considered for appointment as a **technical institution/organisation to support the compilation of various sections of the SABTR1, including the provision of specialist training regarding cross-cutting areas of interest.**

The proposed programme of work is expected to run during the first half of the 2024 calendar year, with some scope for tapering support into the third quarter of 2024. This EoI looks for a prospective supplier to deliver the following draft tasks according to the compilation of the SABTR:

1. Summarise and finalise the National Inventory Report and include in the BTR following the guidance in Annex to decision 18/CMA.1, Chapter II. National inventory report of anthropogenic emissions by sources and removals by sinks of greenhouse gases.
2. Enhance reporting on gender mainstreaming and gender-climate mainstreaming through the provision of training and capacity building on methodologies for reporting on gender mainstreaming.
3. Conduct emission projections for the key indicator (GHG emissions) under the 'with measures' 'with additional measures' and the 'without measures' scenario.
4. Complete the Biennial Transparency Report (drafting and finalising including addressing public consultation and independent review inputs and comments ) following Annex to Decision 18/CMA.1 chapter III on Information necessary to track progress made in implementing and achieving nationally determined contributions under Article 4 of the Paris Agreement in both narrative and common tabular formats, including Tables 1-12 of the Common Tabular Formats as contained in Annex II to Decision 5/CMA.3, under the guidance and oversight of the DFFE.
5. Bridge gaps in modelling downscale projections related to climate trends and observed hazards as outlined in the third and fourth national communications.
6. Support to identify of barriers and constraints to adaptation by assessing existing reference materials.
7. Provide an assessment report on advancements in integrating gender perspectives and Indigenous Knowledge Systems (IKS) into adaptation planning and implementation.
8. Conduct an assessment of the need for an update to the Adaptation Communication (ADCOM) to encompass the period covered by the BTR.
9. Complete the Biennial Transparency Report (drafting and finalising, including addressing public consultation and independent review inputs and comments) in accordance with Annex to Decision 18/CMA.1 Chapter IV on Information related to climate change impacts and adaptation under Article 7 of the Paris Agreement
10. Complete the Biennial Transparency Report (drafting and finalising, including addressing public consultation and independent review inputs and comments) in accordance with Annex to Decision 18/CMA.1 Chapter VI. Information on financial, technology development and transfer and capacity-building support needed and received under Articles 9–11 of the Paris Agreement in both narrative and common tabular formats
11. Complete Tables of the Common Tabular Formats as contained in Annex III Table III.6 to Table III.13 to Decision 5/CMA.3, under the guidance and oversight of the DFFE.

## EoI submission

Respondents are asked to ensure familiarity with the above context and submit via this online form: <https://forms.gle/Mf9K1rBrmiHac3SjZ>. **Forms must be submitted by 30 January 2024 23h59 SAST.**

This EoI is a non-binding indication of intention to engage in the market for possible suppliers who could assist in delivery of the programme of work. It is a preliminary step to gauge interest and gather information, allowing the SSN to assess potential suppliers or partners. SSN reserves the right to explore all options, conduct further evaluations, and make procurement decisions based on the programme's needs and considerations. SSN also reserves the right not to make an appointment and not to engage in feedback in response to questions related to the outcomes of the EoI.

Any questions are to be directed to: Phatsimo Rahman <[phatsimo@southsouthnorth.org](mailto:phatsimo@southsouthnorth.org)>; kindly noting that SSN's offices are closed until the 3rd of January 2024.